

June 8, 2020

The Carroll County Board of Supervisors held their regular monthly meeting on June 8, 2020 in the Board Meeting Room of the Carroll County Governmental Center.

Members Present: Joe Webb  
Rex L. Hill  
Dr. Tom Littrell  
Phillip McCraw  
Robbie McCraw  
Tracy Moore

Staff Present: Cellell Dalton, County Administrator  
Steve Durbin, County Attorney  
Crystal Adams      Ronald Newman  
Keith Schlabach    Gary Burgeron

**CALL TO ORDER**

Dr. Littrell called the meeting to order.

**CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711**

Supervisor Rex Hill made a motion, seconded by Mr. Robbie McCraw, to enter into Closed Meeting under Section 2.2-3711- A1, A7, A8.

1. Discussion or consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS:        None

**COME OUT OF CLOSED SESSION**

Mr. Moore made a motion to come out of Closed Session. Mr. Hill seconded the motion.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**CERTIFICATION OF CLOSED SESSION**

Mr. Robbie McCraw made a motion to certify Closed Session with the following Resolution:

**WHEREAS**, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Moore seconded the motion.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

Dr. Littrell thanked everyone for tuning in. We are gradually getting back to normal and are allowing a limited number of citizens to attend the meeting. We celebrate our seniors who are graduating this year. It is not what you anticipated this year but one that you will remember.

**PUBLIC HEARING – ENTERPRISE ZONE**

Dr. Littrell opened the Public Hearing at 6:36 p.m.

Mr. Dalton explained that this is the first of two public hearings that are required. The changes that are presented are more of a clarification of who and how to go about the receiving of incentives.

With no one to speak, Dr. Littrell closed the Public Hearing at 6:38 p.m.

**PAYMENT OF INVOICES**

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to approve the Invoices as presented.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**MINUTES OF PREVIOUS MEETING**

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to pass the minutes from the previous meeting.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**OLD BUSINESS:**

***COMMITTEE APPOINTMENTS***

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to reappoint Mr. Sam Dickson to the Solid Waste Authority.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

***EMERGENCY SERVICE DIRECTOR***

Mr. Dalton asked for the Boards consideration of hiring an EMS Director. Mr. Lineberry stepped down last year and we have made a recommendation to the Board.

Mr. Hill made a motion to accept the County Administrators recommendation to hire Gary Bergeron for the position. Per our Personnel Policy there are a couple of requirements including moving to Carroll County within 3 years and to complete the EMS Certification within a 6 to 9-month period.

Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

Dr. Littrell thanked Keith for serving the last couple months and welcomed Mr. Bergeron.

Gary Bergeron thanked the Board for the opportunity to step into this position and offer my sincere thanks. I hope to serve to the best of my ability.

***COMMITTEE APPOINTMENTS***

Mr. Hill made a motion to appoint Felecia Bowman to the Regional Library and to appoint Gary Bergeron to SWVA EMS.

Roll call vote was as follows:

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AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

**NEW BUSINESS:**

***REAL ESTATE TAX PAYMENT DEADLINE***

Mr. Dalton requested that the Board extend the June tax deadline without penalty or interest until July 9, 2020.

Mr. Durbin responded that this needs to be done by resolution that was emailed to all Board members over the weekend. The resolution was read in its entirety.

Mr. Moore suggested giving a little more time and moving the deadline until July 22, 2020.

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to approve the resolution as presented, extending the tax deadline to July 22, 2020.

Roll call vote was as follows:

AYES: Rex Hill Tom Littrell  
Robbie McCraw Tracy Moore  
Phillip McCraw

NAYS: None

ABSTAIN: Joe Webb

***COVID FUNDS***

Mr. Dalton explained to easily track the Cares Act Funds we need to set up a reserve fund in the Treasurers Office where the funds can be placed and tracked separately from the General Fund. We also need to create a departmental code where we can charge off those expenditures.

Mr. Moore made a motion, seconded by Mr. Hill to set up a reserve fund as well as departmental codes for the Cares Act Fund and for that to be included in the current fiscal advertisement for next year's budget.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

***VDOT REQUEST***

Dr. Littrell stated that we received a request from a citizen for placement of a traffic light at the intersection of Highway 52 and Chances Creek Road.

Mr. Phillip McCraw responded that we also need better signage and a turn around area for trucks before the mountain.

Dr. Littrell stated that he will contact VDOT and ask for a study to be done as well as a request for better signage for trucks.

**CITIZEN REQUEST**

Mr. Dalton explained that the Relay for Life group is looking to use the parking lot behind the old Courthouse, the Governmental Complex parking lot, and a couple other things. I would recommend we approve it based on the Governors recommendations on crowd control and social distancing.

Mr. Hill made a motion, seconded by Mr. Moore to approve the event proposal as presented for Relay for Life.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**LAND USE COMMITTEE MEETING**

Mr. Moore gave a brief synopsis of the meeting. It was well received amongst the farmers and citizens. I want to thank the Commissioner and her staff who put it together. We got a lot of questions answered to be able to help everyone. Hopefully, we can have another meeting to come to common ground. I feel like we can get it up to date and move Carroll County forward.

**COMPREHENSIVE PLAN PROPOSED UPDATES**

Mr. Newman stated this is concerning the Growth Tier Plan and the Transportation Plan. In the current plan there is a lot of the County that is shown in the growth tier. When that was decided on by the consultants that worked with us, there were supposed to be several different factors that went into it but what we have determined is the only factor is where water lines exist. The Planning Commission has discussed that you can't have growth without both water and sewer. We have proposed for your consideration is the tier be altered to only reflect areas where there is both public water and sewer. On transportation, for the Smart scale projects, we get extra points if the projects are included in the Comp Plan. We are including the sidewalk project to the High School as well as the current Six Year Plan. Our next step would be to have a Public Hearing, we can do that individually or as a Joint Hearing.

Mr. Phillip McCraw made a motion, seconded by Mr. Moore to hold a Joint Public Hearing with the Planning Commission on the changes in the Comprehensive Plan on July 27, 2020.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**CONSENT CALENDAR**

Mr. Robbie McCraw made a motion, seconded by Mr. Phillip McCraw to approve the Consent Calendar as presented, including the surplus two Ford Focus to the Carroll County Public Schools, an appropriation to DMV in the amount of \$775.00 and an additional appropriation of \$8061.04 for ATL where more funds were received than had been budgeted.

Roll call vote was as follows:

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AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

Dr. Littrell announced that the June 22, 2020 Board Meeting will be held at Carroll County High School in the Auditorium beginning at 7:00 p.m. and will be limited to 50 people in the building per Governors orders.

### **BOARD MEMBER COMMENTS**

Mr. Phillip McCraw thanked everyone and Mr. Newman for the work he has done. Appreciate the new Emergency Service Director and to all the Board for the time you put in.

Mr. Webb stated that since his resignation as Chairman and stating that he would leave June 30<sup>th</sup> of this year, I have had a lot of citizens call and beg me to stay. It is still up in the air; I know there have been plans made to replace me in July. I am not sure exactly what I am going to do, I made a verbal commitment, but I haven't signed anything, I haven't been offered any papers to do that. We asked for an audit of this Board and I would like to know where that stands.

Mr. Durbin stated that he has been reviewing past transactions and correlated with minutes to determine if they were properly authorized. As you can imagine that is a lengthy list. Once I have a handle on that I plan to report in closed session initially to advise if I see anything that would require additional investigation, including referral if necessary.

Mr. Webb stated that people are saying you are letting you own police your own and they want someone who has no ties to do this and I would like to request it too because I have been accused of stealing and bailing out because I got my pockets full. I have not stolen a dime and I want my name cleared.

Mr. Durbin responded, to make a referral if necessary, to an independent investigator, I would like to have a good handle on what we are actually asking for, what the scope of that is going to be. I am trying to determine what if anything merits a referral.

Mr. Phillip McCraw stated that he would like to see a thorough investigation. I have had all kinds of questions and that was the purpose of the investigation, is there missing money, was there missing money.

Mr. Moore stated that a lot of people have called him about Joe staying on here. I appreciate your service and that is clearly your decision. Thank everyone for tuning in tonight and the Board for what they do. Thank Dr. Littrell for his leadership and the emails that you have been sending. Thank Keith for what he has done and the new guy for coming in. I thank all our county staff. A lot of people have showed up at work for months with this virus. Hopefully, we can work forward and make good decisions to help our community. I got on the Board hoping to make a difference for my community. I would like to work on broadband after our budget situation is over. Pray for our country.

Mr. Robbie McCraw thanked Keith for his service and dedication. I am looking forward to Gary stepping in and trying to build EMS up. I think Ronald for his time and effort working on the Comp Plan. Joe, I know we all have to make decisions based on our families and I hope you reconsider and decide to maybe stay with us. On the investigation, this whole Board has been beat up and abused saying we took money. That effects our integrity. All of our decisions are what is best for the entire county and I would like for the investigation to be very thorough. Thank everyone who has worked during this pandemic. We need to pray for our country.

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Mr. Hill thanked Keith for the great job he has done, especially right now with the virus. I want to thank the Land Use committee; they have done a great job. Joe, you are duly elected, and I wish you would reconsider. Thank all our employees, they have done a great job, everyone from top to bottom. Everyone be safe.

Dr. Littrell reminded everyone to complete their census report, we are down on the numbers that have completed theirs. For every person we do not count is about \$20,000 we do not receive for the next 20 years. On some of the budget items, we have a little less than a month less and we have collected \$872,000 in delinquent taxes and on personal property we have collected \$268,000 which I think is good. We thought the local sales and use tax was going to be down and with a month to go, in order to meet our budget, we only have to collect \$77,000. Two areas are down, lodging and meals tax. District III will be having a bus sale and that is open for any group to bid on. I look forward to seeing our constituents face to face and I want to thank all the Board members and staff. Stay safe.

### **ADJOURNMENT**

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to adjourn the meeting.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

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Chairman